

महाराष्ट्र राज्य शुश्रूषा व परावैद्यक शिक्षण मंडळ

वैद्यकीय शिक्षण व संशोधन, शासकीय दंत महाविद्यालय व रुग्णालय इमारत, चौथा मजला, सेंट जॉर्जस रुग्णालय आवार,
पी.डी.मेलो रोड, फोर्ट, मुंबई - ४०० ००९. वेबसाईट: www.msbnpe.org ई-मेल- msbnpe@gmail.com , मो. नं: ०२२-२२६११०१५

MAHARASHTRA STATE BOARD OF NURSING AND PARAMEDICAL EDUCATION

Directorate of Medical Education and Research, 4th Floor, St. Georges Hospital Campus, P.D'Melo Road, Fort, Mumbai-400
001 Website: www.msbnpe.org E-mail- msbnpe@gmail.com, Mobile No- 022-22611015

क्र. मराशुवपशिर्मा/परीक्षा/ १७० /२०२६

दि. १२/०१/२०२६

प्रति,

प्राचार्य/संस्था प्रमुख

मंडळाशी संलग्नीत सर्व ए.एन.एम व जी.एन.एम.

व इतर संलग्नीत पदविका संस्था

विषय : शै वर्ष २०२५-२६ ए.एन.एम., जी.एन.एम व इतर पदविका अभ्यासक्रम
परिक्षेकरिता अर्ज भरणेबाबत...

महाराष्ट्र राज्य शुश्रूषा व परावैद्यक शिक्षण मंडळाशी संलग्नीत सर्व संस्थांना याद्वारे कळविण्यात येते की, शैक्षणिक वर्ष २०२५ - २६ अंतर्गत होणाऱ्या ANM, GNM व Post Basic Diploma Courses च्या येणाऱ्या पुरवणी परीक्षा अर्ज (Examination Forms) हे केवळ संबंधित Institute Login <https://enrollment.msbnpe.in/> शै.वर्ष.२०२५-२६ द्वारेच सादर करावयाचे आहेत.

परीक्षा प्रक्रियेशी संबंधित सर्व बाबी जसे की - परीक्षा अर्ज भरणे व इतर संबंधित माहिती Institute Login शैक्षणिक वर्ष २०२५ - २६ वर उपलब्ध असून, ती वेळोवेळी तपासण्याची जबाबदारी संबंधित संस्थेची राहिल.

परीक्षा अर्ज सादर करताना या परिपत्रकासोबत जोडण्यात आलेल्या User Manual मधील सर्व सूचनांचे काटेकोर पालन करावे.

या संदर्भात कोणतीही तांत्रिक अडचण उद्भवल्यास techsupport@msbnpe.ac.in तसेच परीक्षा अर्ज करण्यासंबंधित व परिक्षेविषयक अडचणींसाठी exam.msbnpe@gmail.com ई-मेल आयडीवर संबंधित संस्थांनी संपूर्ण तपशीलासह लेखी स्वरूपात कळवावे:

टीप- १) सोबत user manual परिपत्रक जोडण्यात येत आहे.



प्रबंधक

महाराष्ट्र राज्य शुश्रूषा व परावैद्यक शिक्षण मंडळ



महाराष्ट्र राज्य शुश्रूषा व परावैद्यक शिक्षण मंडळ
Maharashtra State Board of Nursing and Paramedical Education



USER MANUAL

Tutor and Student Management System – A.Y. 2025–26

For Institutes under MSBNPE

1. Introduction

This user manual is prepared to guide institutes affiliated with MSBNPE on using the MSBNPE Tutor and Student Management System for all related activities for the Academic Year 2025–26.

All institutes must use the official MSBNPE login portal to manage tutor and student enrollment data, student enrollment fee, PRN data, student exam form, exam form fee, internal marks entry, fee receipts, center list, seat numbers, results, retotaling applications and related processes.

2. Official Login Link

☒ **MSBNPE Student Portal Login**

☒ <https://enrollment.msbnpe.in/login>

Important: All student-related activities for A.Y. 2025–26 must be carried out only through this portal.

3. Purpose of the Portal

The portal is used for the following purposes:

- Tutor enrollment data management
- Student enrollment and registration
- Student enrollment fee processing
- PRN (Permanent Registration Number) data management
- Student exam form submission
- Exam form fee payment
- Internal marks entry
- Generation and download of fee receipts

- Viewing and downloading center lists
- Accessing student seat numbers
- Viewing and downloading examination results
- Submission of retotaling applications
- Any other student or examination-related processes as notified by MSBNPE

4. Login Procedure

Step 1:

Open a web browser (Chrome, Edge, Firefox recommended)

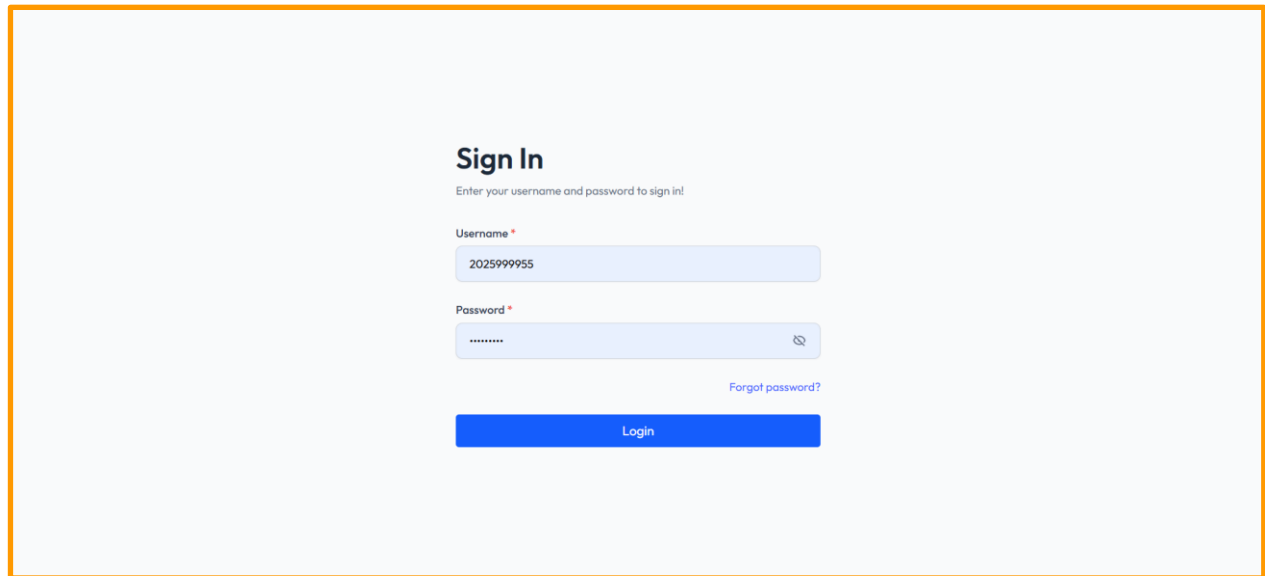
Step 2:

Visit the official login page:

☒ <https://enrollment.msbnpe.in/login>

Step 3:

Enter your Username and Password provided by MSBNPE. In case you have forgotten your password, click on the Forgot Password link and reset it by completing OTP verification sent to the registered email ID.

A screenshot of a 'Sign In' form. The form is centered on a light gray background. It has a title 'Sign In' in bold black text, followed by a subtitle 'Enter your username and password to sign in!'. Below this are two input fields: 'Username' with a red asterisk and a light blue border containing the text '2025999955'; and 'Password' with a red asterisk, a light blue border containing seven dots, and a small eye icon to its right. Below the password field is a link 'Forgot password?' in blue text. At the bottom is a solid blue button with the text 'Login' in white.

Step 4:

Click on the **Login** button

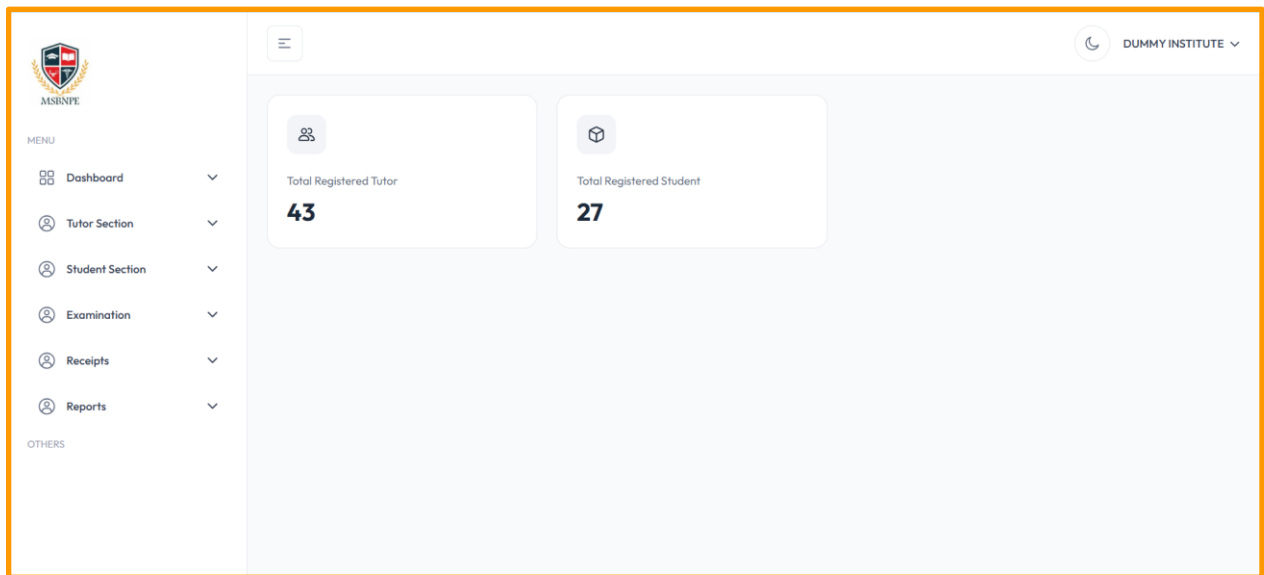
✓ You will be redirected to the dashboard after successful login.

4.1 Dashboard

After successful login, the **Dashboard** screen will appear.

It shows:

- Total Registered Tutors count
- Total Registered Students count



4.2 Tutor Section

Click on the **Tutor Section** from the menu.

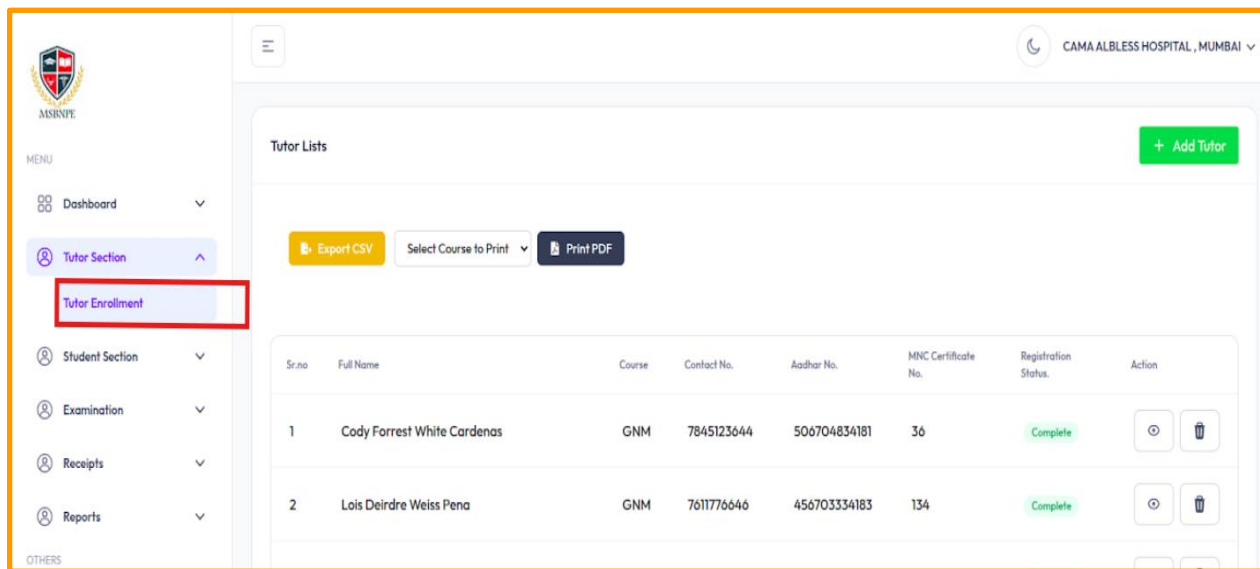
This section provides:

- Tutor Enrollment link for registering tutors





4.2.1 Tutor Enrollment

After clicking on **Tutor Enrollment**, this page will be displayed. An **Add Tutor** button is provided to add new tutors. You can also generate and download **course-wise PDF print reports** of the added tutors.


If the registration status is shown as **Complete**, only then will the tutor registration be considered successful. If a tutor's name is not shown in the enrollment list, it means the student has not been registered successfully, and the registration status will be shown as **Pending**. In the **Actions** column, **View** and **Delete** options are provided.



The screenshot displays the MSRNPE Tutor Lists interface. The left sidebar contains a menu with the following items: Dashboard, Tutor Section (expanded), Tutor Enrollment (highlighted with a red box), Student Section, Examination, Receipts, and Reports. The main content area is titled 'Tutor Lists' and includes a '+ Add Tutor' button in the top right corner. Below the title, there are buttons for 'Export CSV', 'Select Course to Print', and 'Print PDF'. The table below lists two tutors:

Sr.no	Full Name	Course	Contact No.	Aadhar No.	MNC Certificate No.	Registration Status	Action
1	Cody Forrest White Cardenas	GNM	7845123644	506704834181	36	Complete	 
2	Lois Deirdre Weiss Pena	GNM	7611776646	456703334183	134	Complete	 

After clicking on Add Tutor, this form will be displayed, and the required documents must be uploaded to successfully complete the registration. Read the mentioned instructions carefully and then add the tutor.



MENU

- Dashboard
- Tutor Section
- Student Section
- Examination
- Receipts
- Reports

OTHERS

CAMA ALBLESS HOSPITAL, MUMBAI

MNC Registration Certificate No as Midwifery

PAN Card No.*

Aadhar Card No. *

State *

Full Residential Address.. *

Academic Information :

Designation (in current Institute) *

Qualification. *

Add Teaching Courses, Subject and Experience:


Teaching Courses	Subject	Subject Experience	
-- Select Course --	-- Select Subject --	Years Months	+

Speciality

-- Select Speciality --

Previous Teaching Experience *

-- Select --



MENU

- Dashboard
- Tutor Section
- Student Section
- Examination
- Receipts
- Reports

OTHERS

CAMA ALBLESS HOSPITAL, MUMBAI

Teaching Experience as on Date. *

Total Teaching Experience *

Appointment Date in Present Institute. *

Willing To Be Examiner?

Scanned Signature *

Passport Size Photo.*

Address Proof. *

PAN Card *

Aadhar Card.*

Council Registration Certificate with Renewal. *

Educational Qualification Certificate. *

Experience Letter.*

Institute Appointment and Joining Letter. *

I/We hereby declare that the above information filled and the documents provided by me are genuine and authentic. I/We have read and accept the terms and conditions stated above.

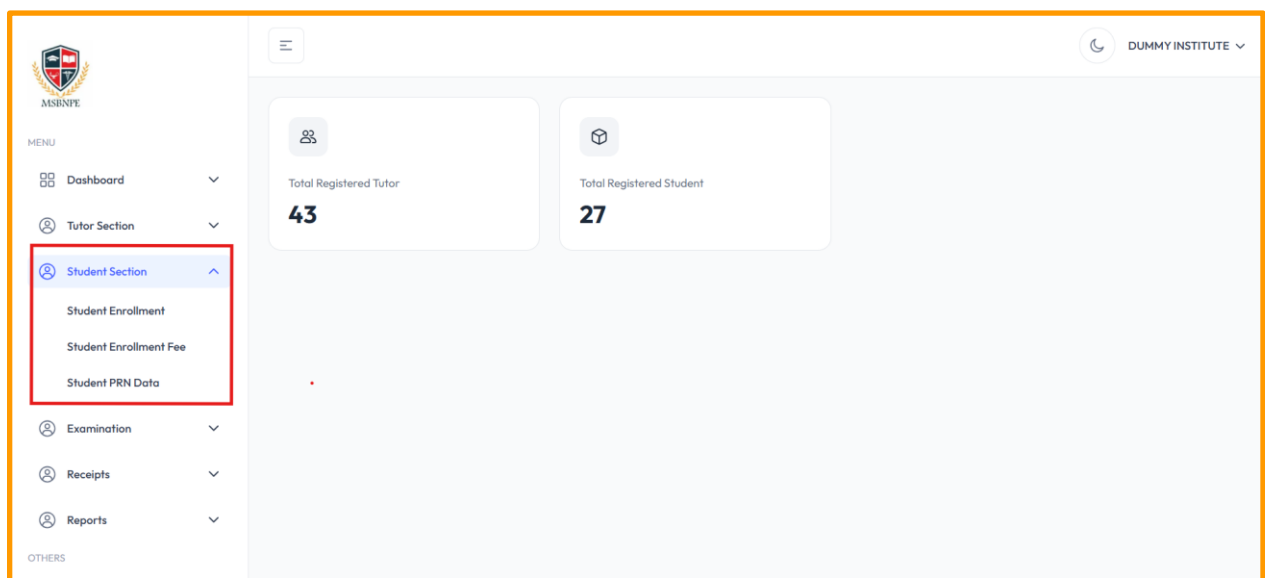
Submit

4.3 Student Section

Click on the **Student Section** from the menu.

This section includes:

- Student Enrollment
- Student Enrollment Fee
- Student PRN Data



4.3.1 Student Enrollment

After clicking on **Student Enrollment**, this page will be displayed. An **Add Student** button is provided to add new student. You can also generate and download **course-wise PDF print reports** of the added students.

- Add Student
- Registration Status
- Download PDF

→ Actions

If the registration status is shown as **Complete**, only then will the student registration be considered successful.

If a student's name is not shown in the enrollment list, it means the student has not been registered successfully, and the registration status will be shown as **Pending**. In the **Actions** column, **View**, **Edit**, and **Delete** options are provided.

Note: Don't forget to submit the application after every change.

Welcome : DUMMY INSTITUTE (2025899922)

Logout

Student Section

Student Enrollment

Students List

+ Add Student




























Add Student: Click the "Add Student" button. Export Data: Use "Export CSV" to download student records. Search: Find students by name, enrollment number, or course.

Search by name, enrollment no or cou

Search

Select Course

Download PDF

Sr. No.	Full Name	Gender	Course	Registration Status	Verification Status	Actions
1	Dennis Hayfa Ballard Harrington	Male	GNM	Complete 29/12/2025, 18:25:52	Processing	  
2	aa aa aa	Male	GNM	Pending	Processing	  
3	Ajay SS Vagare	Male	GNM	Pending	Processing	  
4	Lawrence Barrett Pierce Farmer	Male	ANM	Pending	Processing	  
5	Kasper Isadora Fischer Cameron	Male	ANM	Pending	Processing	  
6	Caleb Tiger Alston Hicks	Female	ANM	Pending	Processing	  
7	Jaquelyn Veda Pierce Barnes	Female	GNM	Pending	Processing	  
8	Melissa Nayda Richmond Holland	Female	ANM	Complete 29/09/2025, 18:37:28	Processing	  
9	Chelsea Destiny Strickland Lane	Female	ANM	Complete 31/09/2025, 09:04:45	Processing	  

After clicking on Add Student Below form will be shown :

Student Section

Student Enrollment

1 Student registration

2 Documents upload

Student Registration Form

Important Instructions for Student Enrollment

- Please confirm that your internet speed is high for the online process of student enrollment.
- File requirements:
 - .pdf, .png, .jpg, .jpeg format for documents
 - .png, .jpg, or .jpeg format for photo
 - Maximum file size for each document: 512KB
- Same student cannot be added by multiple institutes.
- You must scan your original documents, not photocopies. If the document is in colour, scan it in colour.
- Check your scanned documents to ensure that everything on the original document is clearly visible in the scan.
- All documents must be attested by the Institute Principal.
- Students will be deemed enrolled only after MSBNE completes verification.
- Submission of an MBBS doctor's medical fitness certificate is mandatory. If, during the physical verification, the uploaded certificate is found to be fraudulent or not issued by a qualified MBBS doctor, the student's enrollment will be cancelled.
- Fields marked with * are mandatory.

Academic Information

Academic Year *

2025-26

Course Name *

-- Select Courses --

Year of Study *

-- Select Years --

Gender *

-- Select Gender --

Student Capacity

Remaining

Personal Information

First Name *

Middle Name

Last Name *

Mother Name *

Marital Status *

-- Select Status --

Date of Birth *

dd/mm/yyyy

Religion *

-- Select Religions --

Caste *

-- Select Caste --

Mobile No. *

Email ID *

Admission Date *

dd/mm/yyyy

PAN Card No.

Aadhar Card No. *

Admission Category *

-- Select Category --

State *

-- Select State --

Pincode *

Permanent Address *

Physically Handicapped? *

-- Select --

Educational Qualification

Medium *

-- Select Mediums --

HSC Marks *

HSC Out Of *

Year of Passing *

-- Select Year of Passing --

HSC Stream *

-- Select HSC Stream --

HSC Board *

-- Select HSC Boards --

Previous Qualification (If applicable)

Other Country *

-- Select --

Has the Student studied Vocational Subject? *

-- Select --

Religion *

-- Select Religions --

Caste *

-- Select Caste --

Mobile No. *

Email ID *

Admission Date *

dd/mm/yyyy

PAN Card No.

Aadhar Card No. *

Admission Category *

-- Select Category --

State *

-- Select State --

Pincode *

Permanent Address *

Physically Handicapped? *

-- Select --

Educational Qualification

Medium *

-- Select Mediums --

HSC Marks *

HSC Out Of *

Year of Passing *

-- Select Year of Passing --

HSC Stream *

-- Select HSC Stream --

HSC Board *

-- Select HSC Boards --

Previous Qualification (If applicable)

Other Country *

-- Select --

Has the Student studied Vocational Subject? *

-- Select --

Created Date

05/01/2026

Save and Next

Welcome : DUMMY INSTITUTE (2025899922)

Logout

Student Section

Student Enrollment

1 Student registration

2 Documents upload

Student Documents Upload

Uploaded: 12/12

Leaving Certificate *

(Allowed: PDF, JPG, JPEG, PNG | Max: 512 KB)

Choose file No file chosen

student_documents/2025/12/aishe-15122025-70c83a73670c73ac4b42106113243e82.pdf uploaded

View Document

SSC Certificate *

(Allowed: PDF, JPG, JPEG, PNG | Max: 512 KB)

Choose file No file chosen

student_documents/2025/12/aishe-15122025-3165b8e5c733ea4b177de9c8eae06bca.pdf uploaded

View Document

SSC Marksheet *

(Allowed: PDF, JPG, JPEG, PNG | Max: 512 KB)

Choose file No file chosen

student_documents/2025/12/aishe-15122025-871067434674c67e9d710dd32414e3d.pdf uploaded

View Document

HSC Certificate

(Allowed: PDF, JPG, JPEG, PNG | Max: 512 KB)

Choose file No file chosen

student_documents/2025/12/aishe-15122025-0a03603821a81d7d3a45e4a4703239d2.pdf uploaded

View Document

HSC Marksheet *

(Allowed: PDF, JPG, JPEG, PNG | Max: 512 KB)

Choose file No file chosen

student_documents/2025/12/aishe-15122025-aac06123eae6329da19117c3d65d3a35.pdf uploaded

View Document

Passport Size Photo *

(Allowed: PDF, JPG, JPEG, PNG | Max: 512 KB)

Choose file No file chosen

student_documents/2025/12/website-1-new-e7be15a81cb2a23d992b30a4a9c3c98c.png uploaded

View Document

Medical Fitness Certificate (Must Be Issued By MBBS Doctor) *

(Allowed: PDF, JPG, JPEG, PNG | Max: 512 KB)

Choose file No file chosen

student_documents/2025/12/aishe-15122025-0608ae700c6eb026dbde017260b4d850.pdf uploaded

View Document

Gazette (If Name Changed)

(Allowed: PDF, JPG, JPEG, PNG | Max: 512 KB)

Choose file No file chosen

student_documents/2025/12/aishe-15122025-b3b18031acc1f4a1005754482609e589.pdf uploaded

View Document

Domicile Certificate *

(Allowed: PDF, JPG, JPEG, PNG | Max: 512 KB)

Choose file No file chosen

student_documents/2025/12/aishe-15122025-051320ad652fb9cfd0bd16c9b81352f3.pdf uploaded

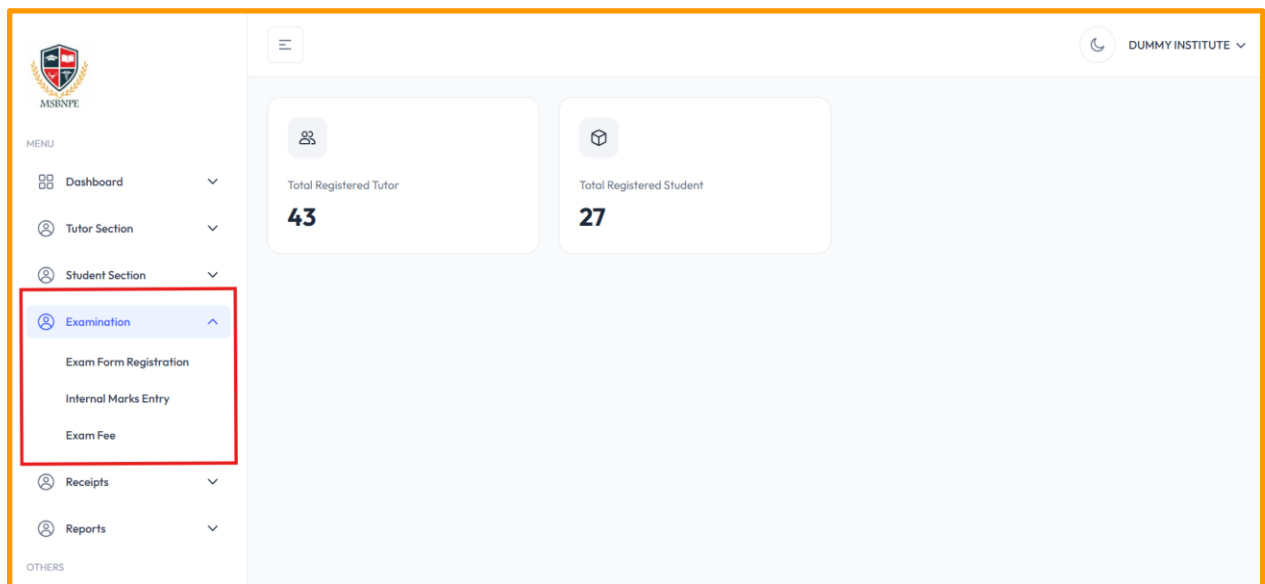
View Document

4.4 Examination

Click on the **Examination** menu.

This section includes:

- Exam Form Registration
- Internal Marks Entry
- Exam Fee

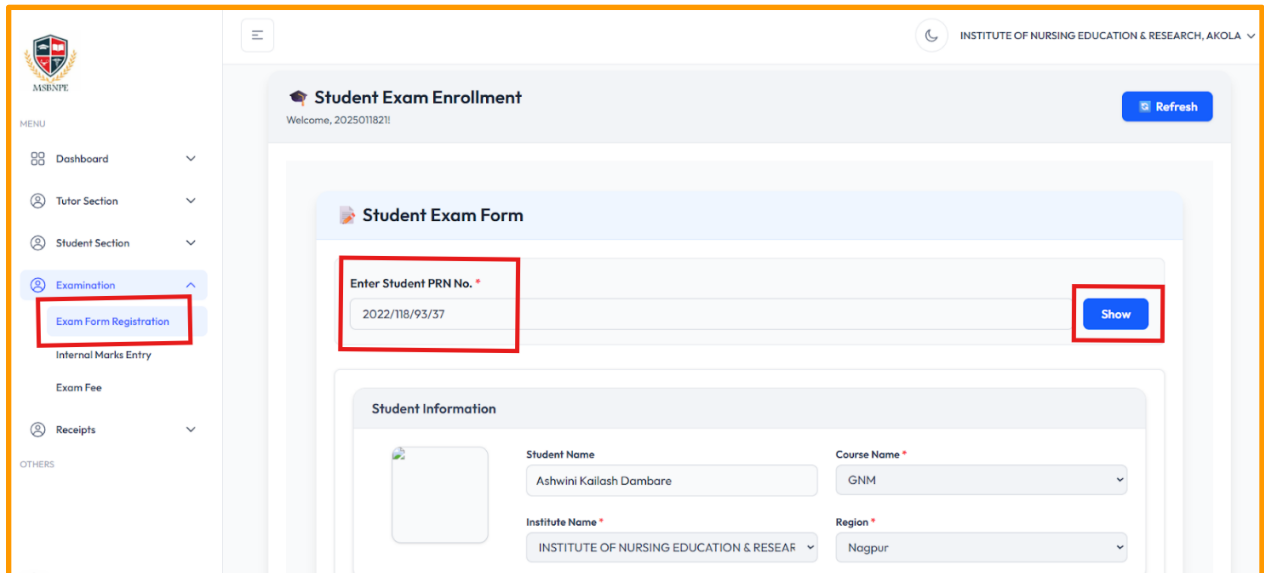


→ Exam Form Registration :

After clicking on **Exam Form Registration**, the **Student Exam Form** page will be displayed.

Enter the **PRN of the student** who needs to fill out the exam form and click on the **Show** button.

The system will then display the **student's name, course, institute name, and region**.



The screenshot displays the 'Student Exam Enrollment' interface. On the left, a sidebar menu lists various options, with 'Exam Form Registration' highlighted under the 'Examination' section. The main content area is titled 'Student Exam Form' and includes a 'Refresh' button. A form field labeled 'Enter Student PRN No.' contains the text '2022/118/93/37'. A red box highlights this field and the 'Show' button next to it. Below this, the 'Student Information' section shows pre-filled details: Student Name 'Ashwini Kailash Dambare', Course Name 'GNM', Institute Name 'INSTITUTE OF NURSING EDUCATION & RESEAR', and Region 'Nagpur'.

Select the **exam name** for the student. Based on this selection, the **exam year** and **exam type** will be automatically displayed. Verify these details carefully.

Below this section, the **previously appeared exam results** of the student will be shown. Review them carefully.

Student Appeared For Exam

Exam Year *
2025-26

Exam Name *
GENERAL NURSING AND MIDWIFERY

Exam Type *
Repeater

Previous Appeared
☒ Fresher
☐ Repeater

-- Select Exam --
 AUXILIARY NURSE MIDWIFERY FIRST YEAR
 GENERAL NURSING AND MIDWIFERY THIRD YEAR

Student Log Details

SR. NO	ACADEMIC YEAR	EXAM NAME	EXAM TYPE	SEAT NO.	MIDWIFERY AND GYNECOLOGY NURSING (MARKS / RESULT)	COMMUNITY HEALTH NURSING II (MARKS / RESULT)	NSG EDUCATION AND INTRODUCTION TO RESEARCH (MARKS / RESULT)	MIDWIFERY (MARKS / RESULT)	COMMUNITY HEALTH NURSING (MARKS / RESULT)	MEDICAL SURGICAL NURSING-I (MARKS / RESULT)
1	2024-25	GENERAL NURSING AND MIDWIFERY THIRD YEAR	Regular	9072	42 P	25 F	33 P	37 P	36 P	- -

Further down, the **list of subjects selected for the exam** will be displayed. Cross-check the subjects thoroughly.

After verifying all the details, click on the **Submit** button to complete the exam form registration.

MSBNPE

MENU

- Dashboard
- Tutor Section
- Student Section
- Examination
- Exam Form Registration
- Internal Marks Entry
- Exam Fee
- Receipts

OTHERS

INSTITUTE OF NURSING EDUCATION & RESEARCH, AKOLA

6	2022-23	NURSING AND MIDWIFERY FIRST YEAR	Regular	10835	-	-	-	-	-	-	-	-	-	-	-
Subject List															
SELECT	SUBJECT NAME														
<input checked="" type="checkbox"/>	Community Health Nursing IIO														
1 of 1 subjects selected															

Important Instructions
If the institute finds any of the above academic result information to be incorrect, please contact MSBNPE before submitting.

← Back Submit

→ Exam Fee :

After successfully filling out the exam form, you need to make the exam fee payment for the students using the Exam Fee link.

After clicking on the Exam Fee link, the following page will be displayed.

On this page, you must verify the exam name, course, exam type and the student count for the exam, and then proceed to make the payment.

The screenshot shows the 'Student Exam Fee' page. On the left is a sidebar menu with the following items: Dashboard, Tutor Section, Student Section, Examination (expanded), Exam Form Registration, Internal Marks Entry, Exam Fee (highlighted with a red box), Receipts, and Reports. The main content area is titled 'Student Exam Fee' and contains an 'Exams Fee Summary' table. The table has five columns: Exam Name, Exam Type, Course Name, Total Students, and Payment. The data row shows 'GNM THIRD YEAR SUPPLEMENTARY 2025-26', 'supplementary', 'GNM', '2', and a green button labeled 'Pay Fee ₹ 4000' (also highlighted with a red box). The top right of the page shows the school name 'KASTURBA GANDHI NURSING SCHOOL, KANDHAR, NANDED'.

Exam Name	Exam Type	Course Name	Total Students	Payment
GNM THIRD YEAR SUPPLEMENTARY 2025-26	supplementary	GNM	2	Pay Fee ₹ 4000

→ Internal Marks Entry :

After clicking on Internal Marks Entry, the screen will be displayed where you need to select the Academic Year, Exam, and Exam Type. After selecting these details, click on the Fetch Student button.

The system will then display the list of students who have appeared for the selected exam.

Internal Marks Entry
Enter and manage internal marks for Term 1 and Term 2

Filters

Select Term
Choose whether to enter Term 1 or Term 2 marks

Term 1 Term 2

Academic Year * Exam * Exam Type *

Select Academic Year Select Exam Select Type

Fetch Students

Quick Student Search

PRN Number

Enter PRN number

Search Student

Verify the **PRN**, **student name**, and **course** of the student, and then click on the **Enter Marks** button.

Internal Marks Entry
Enter and manage internal marks for Term 1 and Term 2

Filters Students (1)

Students List
Found 1 students. Select a student to enter marks.

Export Verification Report (Excel) Bulk Entry Mode

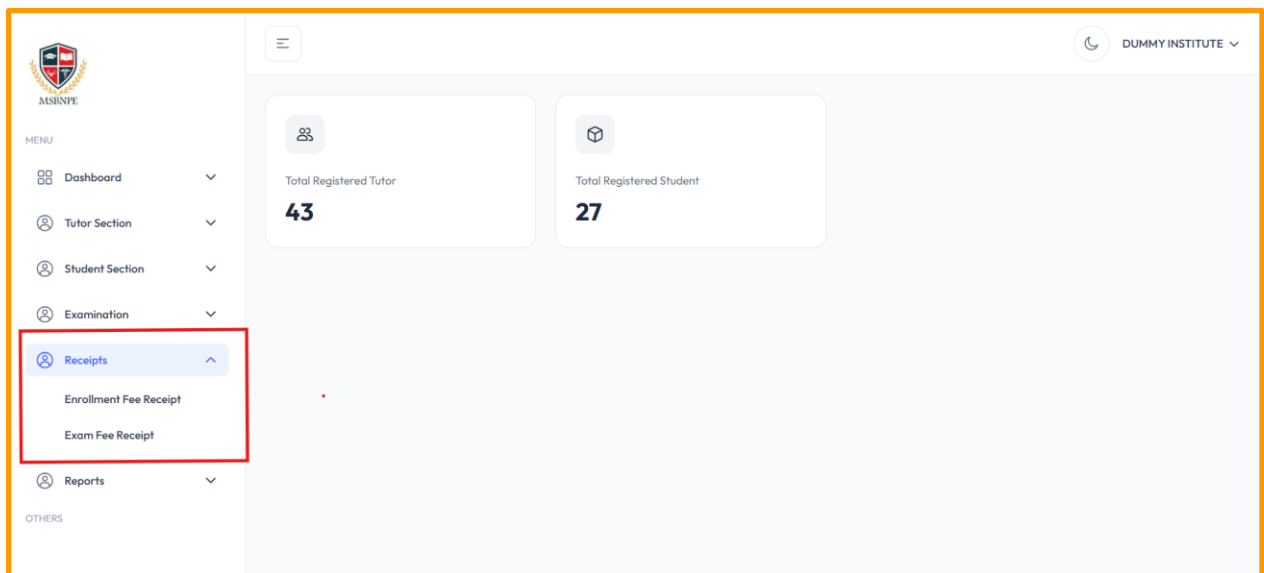
PRN	STUDENT NAME	COURSE	ACTION
2022/118/93/37	Ashwini Kailash Damhare	GNM	Enter Marks

4.5 Receipts

Click on the **Receipts** menu.

This section includes:

- Enrollment Fee Receipts
- Exam Fee Receipts

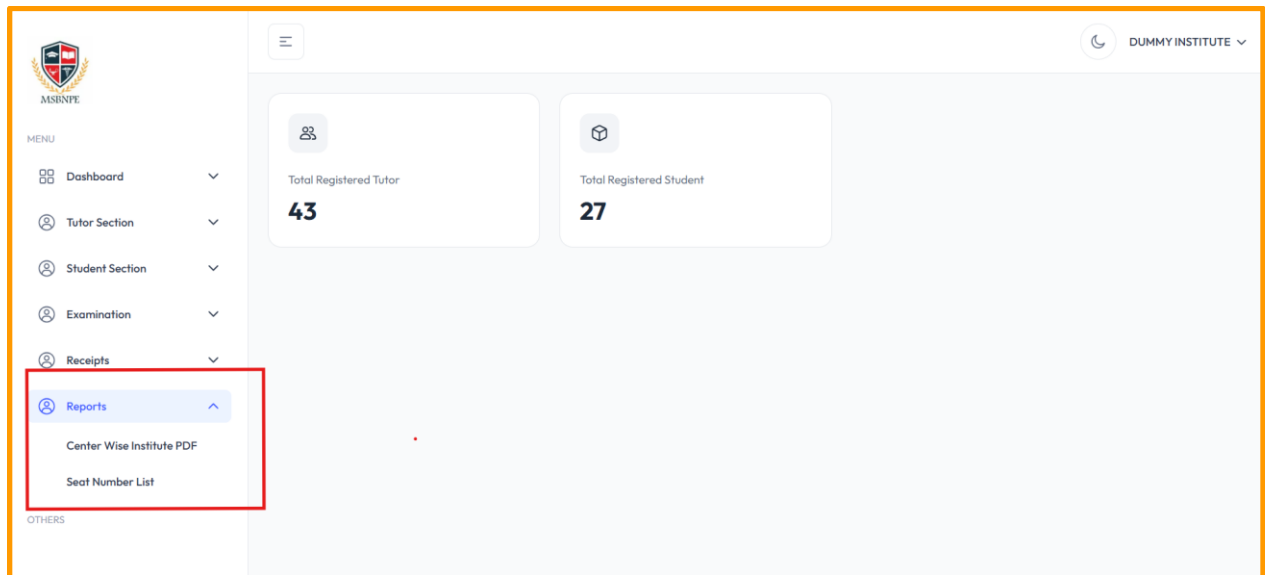


4.6 Reports

Click on the **Reports** menu.

This section includes:

- Center-wise PDF List
- Seat Number List



4.7 Result

Click on the **Result** menu.

This section includes:

- Online Result (exam-wise)
- Retotaling Application
- Retotaling Result

→ Send Mail For Any Technical Issue :

✉ techsupport@msbnpe.ac.in

END